

## Part 3, Schedule 2 of the Constitution

### 9. Other Forums, Panels and Bodies – Reporting to the Council or Elsewhere (but not to the Cabinet)

*Add new:-*

#### 9.8 Southend LSCB / SAB Scrutiny Panel

##### 9.8.1 Membership

8 Members of the Council, from the People Scrutiny Committee  
The Executive Councillor for Children & Learning and the Executive Councillor for Health & Adult Social Care to attend the meetings as ‘participant observers’.

Substitutes: Permitted in accordance with Standing Order 31  
Proportionality: By convention political proportionality shall apply

Plus non-executive members of partners’ Boards.

##### 9.8.2 Quorum

3

##### 9.8.3 Terms of Reference

(a) to scrutinise the work of the LSCB and SAB to ensure it is effective in monitoring and coordinating the safeguarding of children and adults in Southend and it is representative of the needs and views of the Southend community.

(b) feed back any safeguarding issues identified to the LSCB / SAB and relevant partner agencies.

(c) Champion the safeguarding of children / adults within partner agency boards.

(d) Represent the views and interests of the Southend community.

(e) Receive from the Executive reports on progress to implement actions arising from issues identified by the Panel and agreed by the LSCB / SAB.

(f) In executing its role Scrutiny Panel will scrutinise the Board agendas, reviewing items suggested by the chair of the Executive, and any other items it requests.

(g) The Panel may invite officers of partner agencies to attend meetings where it wishes to improve its knowledge of safeguarding processes and procedures.

(h) For the avoidance of doubt:

- The focus of the Panel is not to scrutinise the minutia of every item on the Board agendas, but rather to identify matters of concern/interest to panel members and address these matters in depth
- It is not the role of the Panel to scrutinise the work of partner agencies outside of the Board agendas. Where Panel members identify safeguarding children issues in the community not already covered by the Board agendas these should be raised by the relevant Lead Member with the Boards, who will agree any relevant action
- The Panel may invite officers of partner agencies to attend meetings where it wishes to improve its knowledge of safeguarding children processes and procedures.
- The Panel may not invite officers of partner agencies to attend meetings in order to scrutinise the safeguarding efficacy of those agencies, which is the role of the LSCB / SAB.

#### **9.8.4 Status of Meetings**

Private

#### **9.8.5 Reports to**

The Panel expresses its views to the relevant Boards, which are not Council bodies.